

**Harvey High School**

**2055, Rte. 3, Harvey Station, NB**

**Parent School Support Committee**

**Minutes**

**Date: October 22, 2018 Time: 7:00pm**

**Location: HHS**

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| **PSSC Members Present:**  **Serena Bradford, Chair**  **Jennifer Little, Vice Chair**  **Cathy Arsenault, Teacher Rep.**  **\_\_\_\_\_\_\_\_\_\_, Student Rep.**  **Others: Vicki Aube, Brenda McKeen, Kaitlin Pauley**  **PSSC Members Regrets:** | **School/DEC Representation Present:**  **Crysta Collicott, Principal**  **School/DEC Representation Regrets**: |

**Call to Order:** Meeting was called to order by Chair Serena Bradford at 7:00pm

**Approval of the Agenda:** Agenda amended to reflect the rescheduling of the PSSC Symposium from November 2, 2018 to November 4, 2018 in Fredericton. Vicki moved to approve the minutes as amended. Jennifer seconded. All in favour.

**Approval of the Minutes from Previous Meeting:** N/A

**Business Arising from the Minutes:** N/A

**New Business:**

* Executive elected:
  + Serena Bradford accepted the position of Chair of the 2018-2019 PSSC
  + Jennifer Little accepted the position of Vice Chair of the 2018-2019 PSSC
  + Kaitlin Pauley accepted the position of Secretary of the 2018-2019 PSSC
* Declarations deferred until next meeting as photocopier is malfunctioning.
* Crysta Collicott distributed 2 handouts, School Improvement Plan; and Positive Learning Environment Plan and the document was explained for new members and discussed.
  + SIP English and Math- 1 hour per week per student to enhance test performance
    - IXL $2400 cost sharing with HHS Home and School and HHS Education Foundation
    - Gathering baseline data grades 6-10
    - Questions related to Parent Portal- access/tracking
  + PLEP
    - Identify behaviours and address them
    - A documentation process
      * Tier One for every student in the school. 87-90% of students will stay in Tier One
      * Tier Two is where ESST comes in: Guidance, Resources and Administration, Child and Youth Team, Mental Health at school 2 days a week.
      * Tier Three will be for the 3-5%- alternative place for education, tutor etc. those that require extra special planning
* Student Representative has not yet been chosen
* Nicole McCann- Teen Action Group “TAG”
  + Goal is to educate students about the different committees and organizations to give youth an opportunity to use and develop their voice
* Sexual Health Committee: comprised of Nurse Practitioner (attends school bi-weekly), Registered Nurse (attends school weekly), Guidance Counsellor, and students who meet and discuss pertinent issues.
* LGBTQ+: currently on hold
* Multi-faith discussion group: local pastor has undertaken to approach with a multi-faith lens
* Mental Health: ISD social worker Kylie Beauchamp will do a session and parent group.
* Home and School Report: NIL
* DEC: NIL
* Capital Budget:
  + request for repairs criteria
  + gap in communication between PSSC and DEC

**Correspondence:** NIL

**Closing Comments:**

* Advocacy role of PSSC:
  + Make strategic decisions to support the staff and student life.

**Date of Next Meeting:** November 26, 2018 at 7:00pm

**Adjournment:** Vicki moved to adjourn at 7:45pm